



## Ho'oiikaika Partnership Charter

### BACKGROUND

The Ho'oiikaika Partnership was co-founded in 2008 by five Maui County health and human service organizations to advance collaboration among public and private partners. The Partnership evolved to serve as a convener of agencies involved in the prevention of Child Abuse and Neglect (CAN) to improve coordination of efforts, support the workforce, engage the community, and further the use of evidence-based approaches while increasing family protective factors.

By 2021, the Partnership had grown to ten "Core and Supporting Partners" and more than 60 agencies and individuals, united to prevent child maltreatment and strengthen 'ohana in Maui County. With the completion of the Partnership's 2022-2025 strategic plan, a more formal agreement is needed to effectively implement collaborative activities among partners. This charter serves to outline the governance and operating principles of the Ho'oiikaika Partnership.

### VISION

Our 'ohana are healthy, safe, and supported.

### MISSION

Strengthen and expand the system of supports in Maui County by building a strong prevention and provider network that supports collaboration, shares knowledge and resources, and shapes policy to prevent child maltreatment.

### VALUES

**ALOHA:** All partners have strengths and are valued. All persons within the Partnership have an equal voice working together in relationships based on equality and respect.

**LAULIMA:** Together we are stronger in spirit and action than we are alone. We embrace opportunities to collaborate to improve the safety and well-being of our 'ohana.

**HA'AHA'A:** We recognize and acknowledge the contributions of all partners. We foster a learning culture and remain open to new ideas. We do not bring attention to oneself; instead, we act as a whole.

**MĀLAMA:** We honor primary caregivers and recognize that they are their children's first teachers. We act with confidence knowing that strengthening protective factors are in the best interest of our 'ohana.

**KULEANA:** Our responsibility is to keep our children safe. We are privileged to work together, educating the community, and embracing promising, emerging, and best practices.

**PONO:** We act with purpose. We are sensitive and respectful in our approach, recognizing the wide range of culturally diverse needs of our community. We take risks together to do what is right for our 'ohana.

# Ho‘oikaika Partnership Charter

## STRATEGIC GOALS

1. Create a seamless safety net of services to support children and their caregivers.
2. Strengthen the prevention and provider workforce.
3. Educate and advocate for policy, program, and systems changes to prevent child abuse and neglect.
4. Engage the community in the prevention of child abuse and neglect.
5. Strengthen the foundation of the Ho‘oikaika Partnership.

## PARTNERSHIP OVERSIGHT

The Ho‘oikaika Partnership operates under the direction of a Leadership Hui which includes ten Core and Supporting Partner Organizations and the Coordinator. Leadership Hui Partners represent their organization and typically hold a leadership position within their agency. Maui Family Support Services, Inc. serves as the Partnership’s fiscal agent.

## ROLE DEFINITIONS

|                    |   |
|--------------------|---|
| Partner            | An organization or individual who supports the vision, mission and values of the Ho‘oikaika Partnership, regularly participates in monthly meetings, serves on a standing committee or ad hoc action team, and completes an application form, which includes a commitment to abide by the Ho‘oikaika Charter and help implement the strategic plan. |
| Leadership Hui     | 10 Core & Supporting Partner Organizations and the Coordinator. Provides leadership, vision, strategic direction, in-kind and financial support.  |
| Ally               | A community member or organizational representative who has expressed an interest in the activities of the Ho‘oikaika Partnership. They may receive the newsletter; attend meetings or events; and/or provide data, expertise, funding and/or other support.  |
| Fiscal Agent       | Maui Family Support Services, Inc. serves as the financial and administrative “home” for Ho‘oikaika Partnership. Some of the duties associated with this role include grant writing, budget tracking, grant management, volunteer/intern vetting, contracting, and paying invoices.   |
| Standing Committee | Established to carry out the five goals and associated objectives and activities in the Strategic Plan.   |
| Ad Hoc Action Team | Created to support Ho‘oikaika Partnership’s mission and goals and accomplish specific, time-limited goals or projects.  |

# Ho‘oikaika Partnership Charter

## PARTNER ROLES & RESPONSIBILITIES/KULEANA

The Ho‘oikaika Partnership is comprised of a wide range of community members who are primarily providers of health and human services such as early childhood and parent educators, social workers, public health nurses, counselors, law enforcement, faith-based leaders, teachers, and others concerned with ensuring our keiki grow up healthy, safe and supported.

Organizations and individuals that are willing to sign the Ho‘oikaika Charter and help implement the strategic plan by serving on a committee can join as partners. While partners may participate at different levels, all agree to bring their knowledge, experiences, expertise, creativity, and active engagement.

A **Partner** is an **organization or individual** who:

- Supports the vision, mission and values of the Ho‘oikaika Partnership.
- Commits time to participate in Ho‘oikaika Partnership meetings and to serve on standing committees or ad hoc action teams.
- Completes an application form, which includes a commitment to abide by the Ho‘oikaika Charter and help implement the strategic plan.

**Partner Responsibilities** are to:

- Actively participate by regularly attending Ho‘oikaika Partnership monthly general meetings and serving on committees and/or ad hoc action teams.
- Represent their organization and/or the interests of those they serve while also supporting a collaborative approach to preventing child maltreatment.
- Assist with planning and delivery of activities such as child abuse prevention month, outreach and education events, professional development, and advocacy.
- Help promote awareness of and communicate information about Ho‘oikaika Partnership back to their respective agencies, programs, and networks, including through social media, newsletters and websites.
- Share information about their program or organization (e.g., events, training, services) and provide training, data, and/or other relevant expertise.
- Help identify representation gaps and assist in recruiting new partners.
- Provide input into decisions made by the Ho‘oikaika Partnership.
- Learn skills to participate in consensus decision making and conflict resolution.
- Be transparent about potential conflicts of interest.

Partner Benefits

- Representation in Ho‘oikaika Partnership outreach, education, and advocacy activities.
- Inclusion on the Ho‘oikaika Partnership website and share in the publicity/credit for Ho‘oikaika Partnership activities.
- Eligible to collaborate on the sharing of in-kind and financial resources with an opportunity to be a sub-grantee or grant partner.
- Participation in decision-making on issues that come before the Partnership.
- Option to participate in trainings, meetings, and events organized by the Partnership.
- Opportunity to receive professional development scholarships.

## Ho‘oikaika Partnership Charter

- Opportunity to contribute to policy positions and sign letters of support.
- Partners may request and receive formal letter(s) of support from Ho‘oikaika Partnership for funding of activities that align with our vision, mission and strategic plan.
- Subscription to monthly newsletter.

### Allies

An Ally is a community member or organizational representative who has expressed an interest in the activities of the Ho‘oikaika Partnership. An application and committee participation is not required. Allies may receive the newsletter; attend meetings or events; and/or provide data, expertise, funding and/or other support.

## JOINING & LEAVING THE PARTNERSHIP

To become a Partner, complete the following steps:

1. Subscribe to the newsletter.
2. Send an email introduction to the Coordinator or designee.
3. Schedule a 1:1 orientation/talk story with the Coordinator or designee.
4. Attend a Ho‘oikaika Partnership monthly meeting to introduce and share briefly about role, organization mission, programs and services.
5. Complete the online partner application form.
6. Join a standing committee or ad hoc action team/work group.

Applications to join Ho‘oikaika Partnership will be reviewed and approved by the Coordinator, in consultation with the Leadership Hui as needed. If a current Partner objects to a new applicant joining, they should express their concerns to the Coordinator, who will then consult with the Leadership Hui to resolve the issue. Because the Ho‘oikaika Partnership values inclusivity, in disputes over membership, deference should be given to those willing to collaborate and join with us as partners.

Partners may withdraw from Ho‘oikaika Partnership at any time by sending an email to the Coordinator, outlining the reasons, effective date, and how any outstanding commitments will be handled. The Leadership Hui reserves the right to terminate the membership of a Partner who refuses to abide by the Ho‘oikaika Group Charter. After written notification, the partner will have 30 calendar days to respond and address concerns before final determination for termination is made by the Leadership Hui. Inactive Partners will be removed from the Ho‘oikaika Partnership website and other public relations materials.

## LEADERSHIP HUI ROLES & RESPONSIBILITIES/KULEANA

**The Ho‘oikaika Leadership Hui** is comprised of ten Core & Supporting Partner organizations and the Ho‘oikaika Coordinator. Leadership Hui partners represent and are appointed by their organization, which include the five founding organizations: Friends of the Children's Justice Center of Maui, Maui Family Support Services, Neighborhood Place of Wailuku/Child & Family Service, Child Welfare Services (Maui Section), and the Maui District Health Office/Hawaii Department of Health along with CAMHD/Maui Family Guidance Center; Casey Family Programs; Imua Family Services; Kamehameha Schools Kaiāulu; and Maui Family Peace

## Ho‘oikaika Partnership Charter

Center/Parents and Children Together. Additional Partners, other staff, or contractors may be added at the Hui’s discretion. Interested organizations may submit an online application.

### The Leadership Hui role is to:

- Provide leadership, vision, strategic direction, in-kind and financial support that is essential to strengthening the foundation and sustaining a thriving coalition.
- Champion the implementation of Ho‘oikaika Partnership’s Strategic Plan and partners’ collaborative efforts to prevent child maltreatment and strengthen families.
- Make decisions that reflect the interests of the entire Partnership and take into consideration input and emerging consensus.

### Leadership Hui Responsibilities are to:

- Make financial and strategic decisions on behalf of the Partnership, centering the interests of the whole collective. Ensure Partnership sustainability by tending to relationships, partnership infrastructure, and seeking financial support.
- Regularly attend monthly Leadership Hui meetings and general Ho‘oikaika Partnership meetings (or send a designee). Share expertise to inform agendas and decision-making. Ensure key discussion items and decisions are documented.
- Ensure coordination and collaboration across all Ho‘oikaika Partnership activities and committees. Offer recommendations to improve processes, activities, and outcomes.
- Oversee the implementation and update of the Ho‘oikaika Strategic Plan. Seek opportunities for sharing and/or scaling successful strategies and activities.
- Communicate about Ho‘oikaika Partnership’s goals and activities to colleagues and within the broader community. Represent Ho‘oikaika Partnership in other collaborative activities, coalitions, meetings, and events at county, state, and national levels.
- Collectively support systems and policy changes to achieve the vision and mission.
- Actively participate on at least one Standing Committee or appoint one or more designees from their organization to serve.
- Provide input into the Partnership’s consulting contracts and/or job descriptions.
- Facilitate conflict resolution processes and help resolve disputes among Partners.
- Disclose potential conflicts of interest to the group for discussion.

## DECISION MAKING

Coalitions commonly need to decide priorities, which activities to implement, how to interpret data, and the best ways to engage the community and make use of limited resources. All Partners can be decision shapers and provide input into the Partnership’s strategic direction. Partners who actively participate in committees, action teams, and/or the Leadership Hui will have more direct and frequent decision-making responsibilities. Time sensitive issues may be acted upon in an expedited manner at the discretion of the Coordinator and/or the Leadership Hui. Examples of the types of decisions include:

- Goals, objectives, activities and revisions to the strategic plan
- Funding applications and resource allocation
- Policy positions
- Committee activities

# Ho‘oikaika Partnership Charter

- Professional development priorities
- Meeting agendas and schedules

## 1. Consensus as the Fundamental Principle

Working toward consensus is a fundamental principle of the Ho‘oikaika Partnership. This is a collaborative process with partners contributing to shape a proposal into a decision that meets the concerns of all group members as much as possible. In contrast to voting which creates winners and losers, a consensus approach is more likely to result in high quality decisions, effective implementation, and stronger connections among group members.

## 2. Definition of “Consensus”

A decision reached together that all group members support and can live with. Using consensus means taking the time to find unity, to surface concerns and address them through respectful, thoughtful deliberation. A consensus decision does not necessarily mean unanimity; partners may hold different levels of agreement. In reaching consensus, some members may strongly endorse a proposal while others may accept it as "workable." Others may only be able to “live with it.” Others may choose to “stand aside” by verbally noting a disagreement yet allowing the group to reach consensus. Partners who do not feel adequately prepared or informed may abstain from a decision. Ultimately, when consensus is reached, the decision may not be everyone’s first or ideal choice, but there is common understanding of all perspectives, confidence that the decision is the best solution given the circumstances, and a commitment to move forward together.

## 3. Consensus Decision Making Procedures

Consensus is based on considering everyone’s viewpoint, exploring different options, and combining the best elements into a proposal. The issue is introduced by providing background information and context. Clarifying questions may be asked and answered. Discussion occurs to surface ideas, concerns, and reasons for positions. This may be done in “rounds” where each individual contributes or in small groups or committees that bring their ideas to the Leadership Hui or full partnership. Options are generated and a general direction or proposal emerges from the dialogue. Straw polls may be used to assess the degree of preliminary support for an idea. If a partner has reservations, stands aside, or blocks, the group will pause to ensure that the reasons are clearly understood. Proposals are modified to address concerns and clearly stated before calling for consensus. The scale below can be used to determine the level of agreement.

| 5                            | 4                                  | 3  | 2   | 1  | 0                                       |
|------------------------------|------------------------------------|--|---|--|---|
| <b>Whole Hearted Support</b> | <b>Basic Support</b>               | <b>Minor Reservations</b>                                  | <b>Major Concern</b>                        | <b>Stand Aside</b>                                     | <b>Block</b>                            |
| <i>Unqualified yes!</i>      | <i>Perfectly acceptable choice</i> | <i>I can live with it but it's not my preferred option</i> | <i>We need to talk more before deciding</i> | <i>I disagree, but I don't want to block the group</i> | <i>I absolutely cannot support this</i> |

# Ho‘oikaika Partnership Charter

## **4. Divergent Views/No Consensus Voting Option**

“Blocking” is a last resort, used only when a partner believes the decision will be detrimental to the group because it violates fundamental principles or will result in a disastrous outcome. Blocking is not appropriate based on individual preferences or needs, or simply because the decision may change how things have always been done. When rejecting a proposal, the partner must provide a counter proposal that legitimately attempts to achieve consensus and put forth what is in the best interest of the Ho‘oikaika Partnership.

If consensus cannot be reached and time allows, the decision can be tabled to a future meeting and/or delegated to a committee for further deliberation, information gathering and problem solving. If a decision is time-sensitive, a proposal may move forward if supported by 80% of the non-abstaining partners present with the option to vote yes, no, or abstain. In the event a super-majority is unable to be obtained, the Leadership Hui may make a final determination, taking into consideration all views, alignment with relevant policies, fiscal resources, timeline, and other significant factors.

## **5. Participation**

Partners must attend a meeting to participate in decisions made at that meeting. If a partner cannot attend a meeting where a key decision is planned, they may send an email to express their viewpoint in advance. The Leadership Hui and/or Committee Co-Chairs may request that partners who have a real, or perceived, conflict of interest abstain from deciding on such issues.

## **5. Administrative Decisions**

Administrative decisions, such as meeting scheduling or an agenda item, may be obtained by a simple majority as needed and may be acted upon in an expedited manner at the discretion of the Coordinator, Committee Co-Chairs, and/or the Leadership Hui. Administrative decisions will take into consideration potential limitations influencing logistics; for example, availability of meeting space and health protocols.

## **6. Committee Decision Making**

Ho‘oikaika Standing Committees and Ad Hoc Action Teams are bound by the Ho‘oikaika Partnership charter and will seek consensus in their decisions. Committees may make decisions relevant to the responsibilities of their scope of work but may not override the decisions and guidance of the Ho‘oikaika Leadership Hui and/or full Partnership. If unable to reach consensus, the Committee co-chairs will bring the range of opinions to the Coordinator for assistance with resolution. If a satisfactory decision is unable to be reached, the Co-chairs and Coordinator will bring the issue to the Leadership Hui. In the event consensus is still not attained, the range of opinion will be brought to the full Partnership for deliberation and a final decision.

## **7. Resolving Conflict and Process Concerns**

If there is a concern about the process, a partner should first speak with the Ho‘oikaika Coordinator. If unresolved, the partner should discuss the issue with the relevant committee co-chairs and/or one or more representatives on the Leadership Hui. If the issue remains unresolved, it should be brought to the full Leadership Hui and discussed with the originator.

# Ho‘oikaika Partnership Charter

## ADVOCACY AND POLICY POSITIONS

Ho‘oikaika Partnership seeks to build relationships with policy makers to influence and accelerate policy, program, and systems changes that improve conditions for children and families, and the workforce that serves them. By serving as thought leaders and providing expertise, Partners can help change the way programs and organizations operate to better prevent child abuse and neglect in Maui County. Advocacy can also empower and raise up the voices of parents, caregivers, and youth with lived experience.

### Taking Positions on Critical Policy Issues

Ho‘oikaika Partnership is frequently approached to take a position on issues before the Maui County Council or Hawai‘i State Legislature. However, because partner organizations all have different rules about formally supporting legislative issues, issuing public statements and providing testimony can become complicated. Individual partners often cannot move forward without the approval of their agency, which can be difficult to obtain in a timely manner.

Ho‘oikaika Partnership aspires to have a voice in important matters affecting children and families as they evolve, not after the decisions have been made. Therefore, the following options exist for providing leadership on critical policy issues:

- At minimum, information on policy issues may be distributed to keep Partners informed and encourage them to take individual action as they see fit. Partners are also encouraged to share policy issues with their agency’s leadership.
- Partners may provide written or verbal testimony on issues, indicating their *participation* in the coalition, while clearly noting they are not *representing* Ho‘oikaika Partnership.
- Ho‘oikaika Partnership may choose to craft a position statement and indicate that it reflects a majority of Partners, but does not necessarily reflect the position of any particular organizational or individual partner. The statement may be signed by the Ho‘oikaika Coordinator with the approval of the Leadership Hui.
- Endorsement of a policy position by Ho‘oikaika Partnership requires consensus or approval of at least 80% vote of non-abstaining partners with none of the Leadership Hui organizations opposed. The position statement will include a list of all supporting partners. Partners that wish to abstain from supporting the position must clearly indicate they wish to “opt out” and their name will be removed from the signatories list.

Partners may recommend issues and recommended action for Ho‘oikaika Partnership advocacy by notifying the Coordinator and the Public Education and Advocacy Committee. The Committee will come to consensus about which issues to move forward to the Leadership Hui and/or the full Partnership. Policy issues also will be reviewed during strategic plan updates.



## Ho‘oikaika Partnership Charter

Consensus decisions about which issues are appropriate for engagement will be made using the following criteria to guide deliberation:

- Aligned with the Ho‘oikaika Partnership mission
- Aligned with Strategic Plan goals and/or long-standing area of concern
- Allies/potential allies for the policy position exist
- Support from other local and/or statewide children’s advocacy organizations
- Inclusion in Hawai‘i Children’s Policy agenda, Early Childhood Action Strategy, or other statewide policy platforms
- Partner expertise is sufficient to be credible in seeking to influence the issue
- At least 80% of Partners support and none of the Leadership Hui organizations oppose
- No conflict of interest perceived or credible

### PARTNERSHIP MEETINGS

- General meetings will be held at a regularly scheduled time designated by the Leadership Hui. Currently, this is the second Wednesday of each month from 11:30 – 1:00 pm via Zoom. In person meetings will be held 3-4 times per year.
- Meeting notices, agendas and associated materials are provided via the Ho‘oikaika Partnership newsletter, which is generally published the Monday prior to general meetings. Meeting information is stored on the Ho‘oikaika Partnership Google Drive and may also be posted on the Ho‘oikaika Partnership website.
- Agendas will be developed through collaboration among the Ho‘oikaika Partnership Coordinator, Leadership Hui, Committee Co-Chairs, and/or other designees. Partners may propose agenda items via email.

### MEETING AGREEMENTS

In order to create a foundation for respectful dialogue, partners agree to the following values and behaviors to guide our work together.

- **Aloha: Be Authentic & Use Common Conversational Courtesy.** One person talks at a time; group members listen respectfully, refrain from interrupting and side conversations.
- **Kokua: Each Contributes & “Shares the Air.”** All group members are responsible for a meeting’s success and outcomes and support the co-chairs/facilitator(s) in doing their job. No one dominates; all participate in assuring the ground rules are observed.
- **Ha'aha'a: Listen Deeply, Seek to Understand.** Welcome new ideas, seek to understand and view disagreements as problems to be solved rather than battles to be won.
- **Pono: Be Present, Purposeful and Assume Positive Intent.** Remember our purpose. Practice transparency. Give others the benefit of the doubt when considering their intentions. We’re all here because we care and are doing our best. We honor time, stay on subject, speak concisely, and silence electronics. Humor is welcome but never at someone else’s expense.

# Ho‘oikaika Partnership Charter

## COMMITTEE STRUCTURE & GOVERNANCE

Standing Committees are the main vehicles to implement the Ho‘oikaika Partnership strategic plan and work toward achieving its goals and objectives. Ad Hoc Action Teams may be created to support Ho‘oikaika Partnership’s mission and goals and accomplish specific, time-limited goals or projects. Participation is voluntary and should be aligned with the partner's interests and capacity to actively contribute to achieving the group’s objectives.

All Partners shall serve on at least one Standing Committee or Ad Hoc Action Team. Terms are for a minimum of one year. Organizations may have more than one representative serve on multiple committees and/or action teams. Each Standing Committee is supported by two co-chairs with additional support from the Ho‘oikaika Partnership Coordinator, Navigator, or other designated staff as available.

### ***Committee Responsibilities***

- Determine the number of participants based on their work plan needs; recruit partners.
- Select its own co-chairs through a consensus decision-making process. A substitute co-chair may be temporarily assigned if needed to cover a prolonged leave of absence.
- Determine its meeting schedule and provide that information to the Coordinator and/or webmaster for publication on the Ho‘oikaika Partnership website and Google calendar.
- Establish an annual work plan that aligns with the strategic plan goals and objectives.
- Document and share work, including keeping agendas and meeting notes in a folder on the Ho‘oikaika Partnership shared Google drive.
- Partners commit to accomplishing tasks in a timely manner and to communicate if unable to follow through or attend a meeting.
- Collect and report data on the indicators for their goal area and monitor progress on achieving the goals and outcomes of the strategic plan related to their goal area.
- Report on activities, progress, and decisions to the Leadership Hui and full Partnership via meetings, newsletter, and/or website.
- Identify additional opportunities for impact and recommend issue areas for advocacy.
- Provide input and recommendations to annual strategic plan updates.

Each Committee will select co-chairs who will serve a two-year term and ensure the following:

- Lead the Committee in accomplishing the strategic plan goals and associated activities.
- Develop a meeting schedule, create agendas, and send calendar invitations.
- Orient/onboard new partners.
- Facilitate meetings and communication among committee partners.
- Ensure meeting notes are taken, distributed, and accessible.
- Report Committee progress (or designating an individual to report) and ensure Committee interests are represented at Leadership Hui and general meetings.

These responsibilities can be accomplished in collaboration with the Ho‘oikaika Partnership Coordinator or other paid staff when available and/or delegated to other Committee members as appropriate. While there are no term limits for co-chairs, shared leadership is encouraged.

# Ho‘oikaika Partnership Charter

## STANDING COMMITTEES

### 1. Seamless Safety Net Committee

**Goal: Create a seamless safety net of services to support children and their caregivers.**

*Role:* Support comprehensive, coordinated service delivery to prevent victimization and revictimization and enhance timely and effective communication between Child Welfare Services (CWS), providers, and families.

*Objectives/Activities:* Identify and fill gaps and needs in family and child services, with an emphasis on maintaining System Navigation services and using data to inform collective strategies to prevent CAN. Promote use of AUW 211 and shared referral systems, implement activities to support CWS.

### 2. Training & Professional Development Committee

**Goal: Strengthen the prevention and provider workforce.**

*Role:* Understand workforce development needs and implement activities to build the competency of providers and improve the quality of services across Maui County to better meet child and family needs and reduce the incidence of child maltreatment.

*Objectives/Activities:* Expand use of protective factors, plan annual conference, improve cultural competency, assess needs and increase access to professional development/ training, explore workforce development opportunities, and build relationships among providers.

### 3. Public Education & Advocacy Committee

**Goal: Successfully educate and advocate for policy, program, and systems changes to prevent child abuse and neglect.**

*Role:* Engage the public and policy makers on topics related to child abuse and neglect to create systems-level change and raise the profile of the Ho‘oikaika Partnership and its partners as leaders on child and family issues.

*Objectives/Activities:* Build capacity of partners to educate/advocate, create educational/ advocacy materials, build relationships with policy- and decision-makers, and develop an annual advocacy agenda working with local and state partners.

### 4. Community Engagement Committee/ Wala‘au A Me Kukākukā (conversation & discussion)

**Goal: Engage the community in the prevention of child abuse and neglect.**

## Ho‘oikaika Partnership Charter

*Role:* Facilitate innovative and engaging ways to gather community input on Ho‘oikaika Partnership goals and activities and help raise awareness of how to identify and respond to child abuse and neglect.

*Objectives/Activities:* Increase equitable access and decrease stigma around services, host community events that raise awareness of child abuse prevention and resources available through partner agencies; and provide ways for community members to share stories about child maltreatment, family strengthening, and barriers to accessing services. Support CWS and the implementation of Family First Hawai‘i.

### PARTNERSHIP SUPPORT TEAM

The Ho‘oikaika Partnership will strive to obtain funding for staff and contractors to work with partners to fulfill its vision and mission, especially coordination and system navigation functions. The Leadership Hui will determine what support is needed and how hiring decisions are handled.

When funding is available, the Coordinator and/or a designee will work with partners to develop meeting agendas and notes; and maintain records of importance as determined by the Leadership Hui. If there is no staff, the Leadership Hui will ensure this duty is accomplished.

### CHARTER REVISIONS

The Charter can be revised at any regular Partnership meeting with appropriate notice on the agenda and will be reviewed at a minimum every three years.

### REFERENCE DOCUMENTS

[Ho‘oikaika Partnership Application](#)

[Ho‘oikaika Partnership Strategic Plan 2022-2025](#)

[Ho‘oikaika Partnership Website](#)

## **Ho‘oikaika Partnership Charter**

**ADOPTED by Ho‘oikaika Partnership Leadership Hui January 4, 2024**

1. Edeluisa Baguio-Larena, CEO, Maui Family Support Services
2. Jeny Bissell, RN, Retired Supervisor, Family Health Services Section, Maui District Health Office, Hawaii Department of Health
3. Tina Kiyabu-Crowell, MSW, Quality Assurance Specialist, Maui Family Guidance Center, Hawaii Department of Health
4. Kalei Kailihiwa, Regional Director, Kamehameha Schools Kaiāulu’
5. Connie Meekhof, Maui Family Peace Center Program Supervisor, Parents and Children Together
6. Bobbie-Jo Moniz-Tadeo, Ed.D, M.Ed, B.A, Clinical Director and Early Childhood Specialist, Imua Family Services
7. Shana Orta, Director of Maui County Programs, Child & Family Service
8. Annie Reinecke, Maui Child Welfare Services Section Administrator (CWS)
9. Paul Tonnessen, Executive Director, Friends of the Children's Justice Center of Maui
10. Kelly Sim, Senior Director, Strategic Consulting Unit, Casey Family Programs